

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 18 February 1960

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #7

1. Special Forces

On 16 February 1960, [] OS, met with [] intelligence training officer from the Army Special Warfare Center, to discuss with him proposed clandestine tradecraft material to be incorporated into SF operational doctrine. At the request of [] PP/PMD, [] FI Staff, on 15 February authorized [] to release one copy of the "Guide to Instruction in Basic Tradecraft" to [] (This meeting has been reported in detail in a separate memorandum, with copies to PP/PMD, FI, C/OS, and CO/OS.)

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2. JOTP

The list of 25 OTR officers to attend the JOTP planning conference at [] on 26-27-28 February was approved by DTR and travel arrangements, etc., are being made by the Executive Officer. [] name has been deleted from the list at his request and with DTR's concurrence. A background paper on the proposed 1960-61 program has been prepared by PPS, and it is hoped that it can be ready in time for distribution at the 19 February staff meeting.

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3. CIA Policy on Training for Dependents

During the weekly meeting with [] he stated that Colonel White plans to write a note to DTR calling for the development of an Agency policy on the enrollment of dependents in training activities. This concern on Colonel White's part was triggered by the note in a recent weekly activities report that [] had been enrolled in a language course.

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Colonel White is not at all concerned about the language and area training being given dependents of persons processing for overseas assignment. He regards this as a most useful undertaking, but he is troubled by the lack of a written Agency policy concerning the training of other dependents.

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4. Educational Specialist

Reference is made to an article which appeared in "The Journal of Higher Education," January 1960 issue, page 53, concerning a seminar on comparative education with field trips to the Soviet Union, 14 August to 17 September 1960, sponsored by the Comparative Education Society and the Commission on International Education of Phi Delta Kappa. This information was brought to the attention of DTR, who in turn advised that he had notified C/SR Division, who will handle any necessary action.

At the request of OC Training, [] was taken to DOB and their training site to observe their program and particularly to follow up on several instructors as a result of a previous ITC offering. A number of suggestions were given to them relative to some classroom and training problems they were encountering. Some handout material relative to "individual training" was also sent over to them for what value it may have.

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5. Education Committee

A meeting of the Education Committee was held on Thursday morning with the primary objective of discussing the table of contents of the proposed instructor handbook and delegating responsibility to committee members for writing certain areas in the handbook. Committee members seemed pleased with the progress being made toward the completion of this handbook.

The next meeting (roughly a month from now) will concern itself with the evaluation reporting forms. At this meeting it is hoped that such form(s) can be recommended to DTR.

6. Language Development Regulation

The task force of [] has completed the draft of the language development regulation. Copies are being circulated throughout LAS, the Registrar's office, and other elements of OTR for review and coordination.

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7. Language Requirements Survey

Results of the language requirements survey have come in from DD/I. They look quite good. The DD/S reply should be forthcoming within the

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next week or two. Also, the DD/S reply to the staff paper on area training should be received within the next two weeks, according to



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